

Rush-Henrietta Central School District
District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

Board of Education

Susan E. Banker
President

Pamela J. Reinhardt
Vice President

J. Kenneth Graham Jr., Ph.D.
Superintendent of Schools

Karen A. Flanigan
School District Clerk

Robert C. Bower
Jean M. Chaudari
Diane E. McBride
Sue A. Smith
Phyllis P. Wickerham

Board of Education Meeting
Rush-Henrietta Central School District
Ninth Grade Academy
Diana “Dee” Strickland Conference Room
December 13, 2011
MINUTES

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

Others Present:
Mrs. Nerlande Anselme, Executive Director, Student and Family Services
Mrs. Denise Anthony, Assistant Superintendent, Quality Assurance and Community Relations
Mr. Stephen Barbeau, Assistant Superintendent, Human Resources and School Operations
Mr. George DesMarteau, School Attorney
Dr. J. Kenneth Graham Jr., Superintendent of Schools
Mr. Andrew Whitmore, Executive Director, School Finance
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

1. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

Mrs. Banker called the meeting to order at 7 p.m. The Pledge of Allegiance was recited and introductions done. There were no revisions to the agenda. Mrs. Banker wished everyone happy holidays and asked that they remember our military staff.

Call to Order

2. Board Member Report from Student Representative(s)

Both student representatives were in attendance. Mr. Sorber reported that the winter concert series was underway and hopes everyone is able to attend a concert. The R-H Singers’ concert will be held Tuesday, Dec. 20. He also reported on the many things clubs are doing this holiday season to benefit families in need. Ms. Campbell reported that winter sports had just begun and the African American Leadership League (AALL) was hosting a clothing drive and had already donated 10 boxes of items to families in need. She also said the spring musical had been cast and students were working on the musical.

Student Representative(s)

3. Public Forum

Kevin Yost, 1474 Middle Road, Rush, NY 14543

Mr. Yost was in attendance to speak about student codes and suggestions he had for them. He suggested a student athlete code (regarding student drinking) similar to one that Penfield has and having a similar code for coaches. He suggested a dress code at secondary schools similar to one that Webster and Gates Chili have and suggested one for faculty as well. He said the same student codes should be consistent at all four secondary schools. He also stated the codes he mentioned were accessible on the school websites.

Public Forum

4. Consent Agenda Items for Routine Matters (Reference Appendices #4A-K)

A. Report of bills audited and paid during November 2011

Consent Agenda

- B. Action pertaining to acceptance of the October treasurer’s report and November budget transfers
- C. Action pertaining to the award of bids:
 - 1. Cooperative paper and plastic
 - 2. Cooperative electricity supply
- D. Action pertaining to acceptance of the report from the executive director of school finance on corrections of errors on tax rolls and refunds of taxes based upon errors where the correction or refund does not exceed \$2,500 for 2011-12
- E. Action pertaining to approval of a donation
- F. Action pertaining to approval of an international field trip
- G. Action pertaining to approval of an international field trip
- H. Action pertaining to approval of an overnight field trip
- I. Action pertaining to approval of an overnight field trip
- J. Action pertaining to approval of CSE/CPSE recommendations
- K. Action pertaining to approval of minutes of the Board of Education meetings:
 - 1. Minutes of the meeting of November 22, 2011
 - 2. Minutes of the meeting of December 6, 2011 (Program & Service Review)

**MOTION PERTAINING TO ACCEPTANCE
OF CONSENT AGENDA ITEMS #4A-K
MOVED: Mrs. Reinhardt
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0**

Mrs. McBride mentioned a typo on page 2 of Item #4D (Jefferson Road should be Jeffords Road). Mr. Whitmore will update the document.

5. Action pertaining to approval of Personnel Actions (Reference Appendix #5)

Mr. Bower made a motion to have Item #8 separated out due to a conflict of interest.

Personnel
Actions

**MOTION PERTAINING TO APPROVAL
OF PERSONNEL ACTIONS #1-7, 9-20
MOVED: Mrs. Chaudari
SECONDED: Mrs. McBride
MOTION CARRIED: 7-0**

**MOTION PERTAINING TO APPROVAL
OF PERSONNEL ACTION #8
MOVED: Mrs. Wickerham
SECONDED: Mrs. McBride
MOTION CARRIED: 6-0**
*Mr. Bower abstained due to
a conflict of interest.*

6. District Policies, Regulations, and Exhibits (Reference Appendices #6A-N)

First Read:

- A. Exhibit 4526.1-E.3 – Instructional Software and Web-based Subscription Preview Process
- B. Exhibit 4526.1-E.4 – Preview of Instructional Software or Web-based Subscription (WBS) Form

District Policies –
First Read

- C. Exhibit 4526.1-E.5 – Acquisition of Instructional Software or Web-based Subscription (WBS) Form
- D. Policy 6100 – Annual Budget
- E. Policy 6110 – Budget Planning
- F. Regulation 6110-R – Budget Planning Regulation
- G. Policy 6610 – Reserve Funds and GASB 54 Fund Type Assignment
- H. Regulation 6610-R – Reserve Funds and GASB 54 Fund Type Assignment
- I. Policy 9125 – Financial Accountability: Allegations of Fraud
- J. Policy 9260- Tenure
- K. Regulation 9260-R – Tenure Regulation
- L. Policy 9310 – Employee Medical Examinations
- M. Policy 9700 – Staff Development
- N. Policy 9720 – Professional Research and Publishing

Minor changes need to be made to Policy 6110 and Regulation 6110-R. A typo will be corrected on Policy 9310. All first reads will be brought back for second reads at the next board meeting.

7. District Policy Quarterly Review (Reference Appendix #7)

- Policies 0001 through 1500-E.2 were reviewed as part of the district policy quarterly review. Minor changes/corrections will be made to 0001, 0100, 0310, 0320-R, 0350, 1000, 1050.2, 1110-R.1, 1110-R.2, 1120-R, 1130, 1131, 1221, 1240, and 1420-R.
- Mr. DesMarteau to look into 0100, 0102, and 0102-R for possible duplication.
- Mrs. Flanigan to see if 1120-E.1 and 1120-E.2 (also has a minor correction) were part of the reorganizational meeting and if so, update the review date.
- The following policies will be referred to Policy Committee: 0150, 0150-R, 0150-E.1, 0150-E.2, and 0150-E.3.

District Policy
Quarterly Review

8. Superintendent’s Report

A. Written Information (Reference Appendices #8A, 1-3)

1. Property Tax Collections
This was provided as background information only. There were no questions.
2. Grant Project Bid
This was provided as background information only. There were no questions.
3. Board of Education Retirement Dinner
This information was requested by the board.

B. Oral Information

There were no oral information items.

Superintendent’s
Report

9. New Business

A. DPAC Presentation (Jan. 5) – Board Service Opportunity

Mrs. Banker said she is planning to attend the meeting and invited other board members to join her. Mrs. Chaudari said the council is looking forward to learning about board member duties and the time commitment involved.

B. NSBA Conference – Budget Review (Reference Appendix #9B)

Bob Bower, Jean Chaudari, and Pam Reinhardt (not Phyllis Wickerham) are currently registered for the conference. The board agreed that with the savings from the NYSSBA Convention, there would be enough money to send a fourth person to the NSBA Conference. Mrs. McBride and Mrs. Smith are interested and will make a decision as to who will attend so Mrs. Flanigan can make arrangements.

New Business

- C. NYSSBA Area 2 Director Election (**Reference Appendix #9C**)
Mrs. Banker asked for input. Discussion ensued.

**MOTION TO VOTE FOR MR. MICHAEL ELLIS
FOR NYSSBA AREA 2 DIRECTOR
MOVED: Mrs. McBride
SECONDED: Mrs. Smith
MOTION CARRIED: 7-0**

10. Board Member Reports

- A. MCSBA Labor Relations Committee (Nov. 30)
Mrs. Smith said the topic was consolidation (e.g. sharing positions between districts) and that the primary speaker was from Governmental Research. One item she found interesting is that there are some statistics that show the most beneficial consolidations happen with districts in the 3,000 to 6,000 enrollment range. She said the cost benefits are not as significant as you might think and are often gained over a long period of time.
- B. DPAC (Dec. 1)
Mrs. Chaudari reported that the council spoke about the January survey. Council members are going back to the schools to encourage people to participate. Results will be available in March.
- C. MCSBA Fall Trip to Albany (Dec. 5)
Mrs. Banker and Dr. Graham attended. Mrs. Banker said it's always an interesting trip and there were a number of visits set up. Dr. Graham felt that the majority of the sessions were useful. Both felt that the meeting with Katie Campos, assistant secretary for education, was very productive and that she was a good resource in the governor's office. Shawn McKinnon, Senate Republican Counsel in the finance office, said the lobby trips are very helpful to him. There were approximately 25 to 30 people who attended.
- D. MCSBA Legislative Committee (Dec. 7)
Mrs. Reinhardt said she would forward the minutes once she received them.
- E. MCSBA Executive Committee (Dec. 7)
Mrs. Banker and Dr. Graham attended. The committee talked about practices and bylaws and voted on the bylaws. Mrs. Banker forwarded the minutes.
- F. Space Committee (Dec. 8)
Mrs. McBride reported that there is some concern about space and talk about moving a small group of students from one school to another. Mrs. Reinhardt said there was still some tweaking that needed to be done. There is a good group of people on this year's committee, old and new members, and each school is represented. Dr. Graham said that when looking at projections for the next five years it looks like everything can be accommodated provided there is no enrollment growth; however, they need to talk about what will happen with enrollment growth. Currently there is no 10 percent cushion at any of the schools. It was agreed that Dr. Graham would do some contingency space planning. The committee agreed on three possible scenarios and Dr. Graham will work out models.
- G. BAC (Dec. 12)
Mrs. Smith reported that it was a repeat of the Program and Service Review, presented by Dr. Graham and Mr. Whitmore, executive director of school finance.

11. Board Meeting Recap

- Mr. DesMarteau to look into the possible duplication of Policies 0100 and 0102.

Board Member
Reports

Meeting Recap

- Policy 0150, its regulations, and exhibits will be brought back to Policy Committee.
- Policy 0160 will be reviewed for compliance with New York state regulations. Anti-bullying regulations to take effect July 1, 2012.
- Policy 0330 will be changing with the APPR regulations.
- Add to an upcoming agenda – retirement dinner vs. reception.

12. Adjournment

Adjournment

MOTION TO ADJOURN THE MEETING AT 8:24 P.M.
MOVED: Mr. Bower
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0

Respectfully submitted,

Karen A. Flanigan
School District Clerk
Board Approved: January 10, 2012